

NCURA Region VII Spring Business Meeting  
Newport Beach, California  
Tuesday, April 20, 2010

1. Call to order

The meeting was called to order at 12:10 p.m. by Debra Murphy, Region VII Chair. Debra thanked the group for their attendance and those in attendance were asked to introduce themselves.

2. Secretary's Report

Minutes of the Region VII Meeting at the NCURA 51<sup>st</sup> Annual Meeting on October 23, 2009, were presented for review and approval. A motion was made by Dianne Horrocks, to approve the minutes as written. Josie Jimenez seconded the motion. The minutes were unanimously approved. There were no abstentions.

Debra informed the group that the minutes would be posted on the Region VII website very soon.

3. Treasurer's Report

Christine Pacheco, Secretary/Treasurer, distributed both the 2009 Financial Report and the first quarter of 2010 Financial Report for review and approval. The 2009 ending balance was reported as being \$27,543.02. After the addition of the Regional Service Allocation for 2009 by the national office, in the amount of \$1,853.50 and some minor expenses, the first quarter's ending balance was \$28, 236.02.

A motion was made by Winnie Ennenga to approve the Treasurer's Report for both 2009 and 1<sup>st</sup> quarter Treasurer's Report of 2010 as written. Tim Edwards seconded the motion. The minutes were unanimously approved. There were no abstentions.

4. 2011 Meeting Site Update

Tim Edwards, Chair Elect, announced that Tucson, Arizona would be the site of next year's regional meeting. He is working on securing a host hotel. There are a number of locations that are being considered. Tim welcomes suggestions from the group for potential venues and specifically asked the Arizona schools to consider submitting suggestions for a dynamic scientific keynote speaker and possible talent for our Tuesday evening dinner/event. .

5. Appreciation and Thanks

Debra Murphy presented Dianne Horrocks, Past Chair, with a gift of appreciation for her hard work in the last year. Debra also thanked the group for their attendance and Judy Fredenberg, NCURA President Elect, for her attendance and support.

6. Regional Committee Reports

a. Travel Awards

Debra Murphy announced that an announcement will go out, very soon, requesting applications for regional travel awards to the NCURA 52<sup>nd</sup> Annual Meeting (AM52). AM52 will be held in Washington, D.C. from October 31 – November 3, 2010. This year there will be at least two awards. Deadlines for submission will be posted on the website.

b. Board of Directors

Kathi Delehoy, current regionally elected member to the National Board of Directors, reported that the Board of Directors reviewed and approved the upcoming year's budget. There will be an announcement of a national web committee. It would be good to have representation from Region VII on this committee. As the end of Kathi's term is coming up on the Board of Directors, interested members should consider running for this position when the call for nominations comes out this summer. Kathi thanked the group for their support throughout her term as a board member.

c. Professional Development Committee

Denise Wallen, committee member, was unable to attend this meeting. No report was presented for this committee.

d. Nominating and Leadership Development Committee

Winnie Ennenga, committee member, reported that the Call for Nominations to select the future NCURA leaders is coming up very soon. Attendees to the meeting were encouraged to check out the NCURA website for details on the elections. The deadlines for the VP/President-Elect and two At-large Board Members will have a deadline of May 21, 2010.

Winnie also informed the group that applications for the Catherine Core Minority Travel Award, the Joseph F. Carrabino Award, and the Outstanding Achievement in Research Administration Award have nomination deadlines of May 28, 2010. The NCURA national website will have the specific details and requirements for each of the awards.

Winnie mentioned the Leadership Development Institute (LDI) and its significance for growing the organization's leaders. The program started in 2003 and has graduated 88 NCURA members. Region VII has had several graduates and mentors that have participated in the program.

e. Volunteer Coordinator

Debra announced that Lisa Jordan has agreed to take on the role of Volunteer Coordinator.

f. 52<sup>nd</sup> Annual Meeting

Judy Fredenberg updated the group on the renovations to the Washington Hilton and how it is now better suited for our group. She also discussed the changing cultural shift for the organization and the importance of input for the strategic

planning to initiate this change. Participation is important by our members and Judy encouraged the group to get involved. She also indicated her enthusiasm for the national meeting and the new tailgate event /reunion. The attendees are encouraged to sport attire that represents their schools' team. It will be held on October 31<sup>st</sup>. The Board Meeting will be held on Saturday, October 30<sup>th</sup>. She also indicated that David Richardson, NCURA President, would like to encourage leadership on both the Evaluation and Website Advisory Committees. Judy announced that there will be a goodbye to the Soul Source & the No-Cost Extensions this year. This group is made up of members of the NCURA community and will be performing at AM52 for the last time.

7. Old Business

Dianne Horrocks announced that the new website is in the final stages of development. She is working with Brian Christian to get the site up and running and hopes it will go live very soon. She will keep us posted on their progress.

8. New Business

Dianne Horrocks announced that the Region VI/VII meeting has been tentatively approved for Hawaii in 2012.

Meeting adjourned at 12:45 p.m.

Respectfully submitted,  
Christine Pacheco  
4/28/10