


**CRA Exam PREP - Preparation,
Resources, Expectations, and
Panic-control**

Jeff Ritchie, RACC Board Emeritus




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A Little About Me

- Former Chair of NCURA Region IV
- CRA / CFRA since 2004
- RACC Board of Directors, Board Emeritus




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A Little About RACC

- Research Administrators Certification Council
- Established in 1993
- Board members are research administrators
- Technical support provided by Professional Testing Corporation
- Administrative support provided by IMI Association Executives

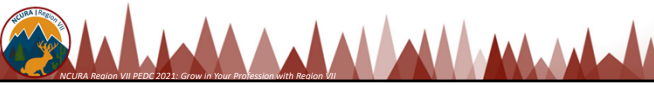


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Why Certification

- Personally & Professionally Challenging
- Demonstrates Mastery of Body of Knowledge
- Credential Recognized Nationwide
- Indicates Commitment to the Profession

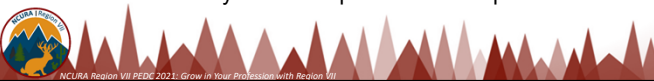


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Required Qualifications

Relevant Work Experience
Professional background in government, healthcare, or non-profit organizations that make or receive grants and contracts.

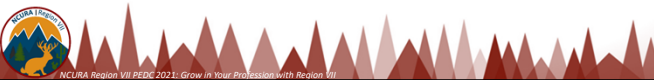
CAUTION!
This test is very difficult to pass without experience.



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The CRA Exam and Body of Knowledge

- 250 Multiple Choice (A,B,C,D) questions
- Four hours to complete the exam
- Passing score is typically 175 correct answers
- Questions are written by current CRA's

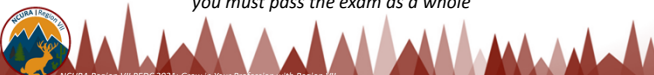


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The CRA Exam and Body of Knowledge

- Project Development and Administration (30%)
- Legal Requirements and Sponsor Interface (30%)
- Financial Management (25%)
- General Management (15)

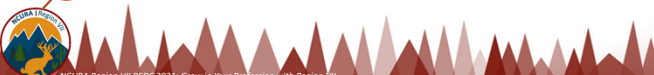
*While there are four parts to the BoK,
you must pass the exam as a whole*



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Things You Should Know

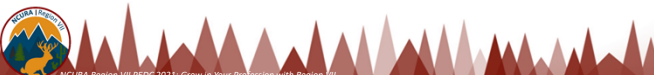
- Exam Questions
- Before The Exam
- During The Exam
- After The Exam



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Exam Questions

- Written by CRAs and Reviewed (twice) before going into the Question Bank
- Questions reflect the weighting of the exam and balanced based on difficulty
- No "All of the Above" or "None of the Above"
- No "Which is ***not***" questions



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Before The Exam

- Scout your Testing Center
- Get a good night's sleep
- Eat a good (but not huge) breakfast
- Hydrate, but don't go nuts
- Wear comfortable clothing
- Arrive early



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During The Exam

- No personal items in the examination room
- The clock doesn't stop!
- Read the question and all four answers
- Flag questions when you're not sure
- Don't forget to breathe...



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During The Exam

How to Answer a Multiple-Choice Question

- Eliminate any *clearly wrong* answers
- Eliminate answers that are totally unfamiliar to you
- Use hints from questions you know
- Seriously. Don't forget to breathe...

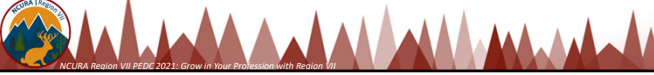


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The Best Right Answer


- All questions have the following:
 - A Stem
 - A Right Answer
 - Three Distracters
- The Distracters may be right – but only *some* of the time
- The Best Right Answer is *right* all the time



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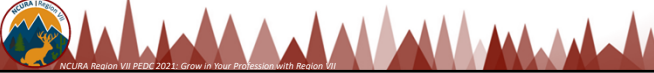


CAUTION!!



Read the stem carefully

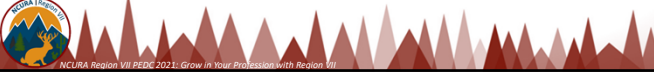
Read all four answers



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After The Exam

- PTC scores each test after exam window closes
- Questions with anomalously high failure rates receive further review from PTC and RACC
- Confirm the final results
- Notify participants by mail
- Takes six weeks from the close of the testing window



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Thank You!


Questions?
Drop me a line!
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 **SAVE THE DATE!**

 **Next up on the Region VII PEDG Sessions: Identifying Microaggressions**

 **Speaker: Dr. Cleveland Piggot, University of Colorado Anschutz**

 **Date/Time: Thursday, November 11, 2021; 12-1 PM MT**

 **Look for the Zoom information coming this fall!**



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