



## *Preliminary Program Listing*

(more sessions to be added as finalized)

Workshops - Sunday, October 30, 2022 (Available for additional \$100/workshop)								
AM Workshop: 8:30 AM – 12:00 PM								
PM Workshop: 1:15 PM – 4:45 PM								
Title	Session Type	Session Level	Session Description	Learning Objectives	Prerequisites	Lead Presenter	Co-Presenter	Co-Presenter
Basics of Post Award Administration or Don't We Just Catch That at Closeout?	PM Workshop	Beginner	Big, medium, or small research institutions, we all share common challenges. One of the biggest is how to support and partner with departments to manage awards during the life of the award. Understanding and communicating sponsor terms and conditions as well as the reporting requirements early in the award helps make closeout quick and less contentious. It can also limit risk. This workshop will cover parts of the Uniform Guidance and how to apply them, challenges with various sponsors, dealing with audits and some case studies of real-life examples. Bring your questions, challenges, and even some solutions to share.		Some knowledge of Post Award operations will be helpful, but not required.	Tim Reuter, Stanford University	Fran Visconti, Boston College	
Preaward Research Administration Basics	AM Workshop	Beginner	<p>One way to organize the many important research administration activities is by looking at them as part of the sponsored projects lifecycle. The preaward phase of the lifecycle includes the development, institutional review, and submission of proposals to external sponsors, as well as the review, negotiation, and acceptance of resulting awards. This workshop will provide a broad overview of topics that relate to fundamental preaward activities in sponsored projects administration and is designed for those who are new to research administration or for those who want a refresher on basic preaward topics.</p> <p>We will cover a variety of topics that impact preaward processes and responsibilities, including applicable rules &amp; regulations; electronic research administration; compliance considerations at the preaward stage; proposal development, review, and submission; and more. We will explore how our actions during the preaward stage set us up for success during the post award management of an award. Come prepared for a lively discussion and to interact, learn, and share your experiences!</p>	<p>After completing this workshop, participants will be able to:</p> <ul style="list-style-type: none"> <li>• Articulate the activities associated with the preaward phase of the sponsored projects lifecycle.</li> <li>• Communicate and apply general regulations applicable to sponsored projects during the preaward phase.</li> <li>• Identify the elements of a proposal and describe their purpose and importance.</li> <li>• Discuss key compliance areas that impact the pre-award phase.</li> <li>• Explain the importance of strong pre-award administration in the overall structure of research administration.</li> </ul>	None	Amanda Snyder, University of Washington	Dennis Paffrath, University of Maryland College Park	

Managing a Research Portfolio: A Department Perspective	AM Workshop	Beginner	The role of the Departmental Research Administrator requires flexibility, significant communication skills, and the ability to navigate ever-changing priorities and policies. Managing a Principal Investigator's research portfolio involves more than just financial tracking and compliance; it requires a broad understanding of research operations, space and facilities management, human resources, the compliance world, and communication. To effectively manage a researcher's portfolio, the DRA needs to gain the trust of the researcher, learn about the research itself, and maintain an inquisitive approach. We will review the broad aspects of project management and explore some of the complex issues that may arise, including roles, financial modeling, overlapping effort/scope of work, conflict of interest, and collaborations. We will also review and discuss case studies to build on the skills required to maintain efficient and effective oversight of multiple complex portfolios.	Identify core competencies required of a research portfolio manager; Identify essential compliance and operational aspects of project/portfolio management; Share insights and tools for effective management of complex issues	1-3 years of experience as a research administrator	Csilla Csaplar, Stanford University	Sandra Logue, University of Southern California	
New Leaders: Bridging the Beginning	PM Workshop	Intermediate - Advanced	As hiring managers, we often create a carefully mapped onboarding process to welcome and guide new hires. But when you're the new hire or recently promoted internal candidate into a leadership position, you may find that you are onboarding yourself! Taking on new roles in research administration with additional responsibilities can be daunting, hold multi-faceted new challenges, and appear without much direction. Where's the guidance on bridging the distance between "Where do I start?" and "Where I want to be"? Come attend an interactive and informative workshop from three individuals in Research Administration leadership positions. We'll discuss the opportunities and challenges, best practices and real-life experience, strategizing the first 90 days, and the modern-day challenge of becoming a new leader in a remote or hybrid work environment.	<ul style="list-style-type: none"> <li>Gain exposure and insight on how best to take on new roles in research administration with increased responsibility</li> <li>Identify strategies and resources to overcome challenges and make the most of opportunities</li> <li>Learn how to develop a roadmap for the first 90 days in a new position</li> </ul>	Attendees should be considering, in the process of, or have recently made a transition into a leadership role.	Alexa Van Dalsem, University of Colorado Boulder	Sylvia Bradshaw, Southern Utah University	Ashley Stahle, Colorado State University

Pre-Award Track							
Title	Session Type	Session Level	Session Description	Learning Objectives	Prerequisites	Lead Presenter	Co-Presenter
Caution! Managing Frightfully Complex Subcontracts at the Proposal Stage: Spine-Tingling Strategies in Getting the Documents You Need, When You Need Them	Concurrent	Intermediate	Federal opportunities are increasingly expecting principal investigators to collaborate with other universities and industry partners through subcontracting. These subcontracts add a layer of complexity when responding to funding opportunities requiring complex budgets and administrative components. This presentation will focus on strategies in obtaining fully compliant subcontractor documents in a timely and organized fashion resulting in the submission of a responsive proposal to the sponsor.	Provide guidance to help identify what information is need from subcontractors, share tips for requesting and successfully obtaining this information, share our tips on how to quickly transition when thing don't go as planned, and provide specific examples using two different federal sponsors.	None	Joelina Peck, CRA, Assistant Director of Research Advancement, Arizona	Tiffany Gregory, M.Ed. Senior Research Administrator, University of Arizona
Proposal Solicitation Spell Book: Sometimes, the Scariest Monsters are the Ones You Create. Frightful Pitfalls and How to Avoid Them	Discussion	Beginner	In this discussion group, we plan to run through a few solicitations and have an interactive discussion with participants about breaking down a program announcement and discussing what to look out for to have a successful proposal submission. We will touch on topics from due dates and PI eligibility to considerations that require extra attention like citizenship disclosure or restriction and indirect cost restrictions.	The goal of this discussion group is to support department research administrators in familiarizing themselves with the components of a solicitation and developing an eye for requirements that could slow or stop a proposal so they can address these issues with the PI and institutional officer early in the proposal process.	None	Jennifer Scerri, Contract & Grant Officer, Stanford University	Erin Kinne, Contract & Grant Officer, Stanford University
Working with the NIH Cradle to Grave	Concurrent	Beginner	Working with the NIH as a DRA or Central Admin, will give you the basics of the NIH and we will walk you through the grants process, and give you an overview of key resources and websites. The program is perfect for someone new to Research Administration, as well as for Research Administrators seeking to expand their knowledge of era commons and the NIH. The curriculum provides an overview of the policies and procedures essential to preparing successful proposals to and managing grant awards from the NIH.	Understand of the NIH overall structure, culture, and organization. Tips and tricks to developing and submitting NIH proposals How to communication with the GMS Post-Award administration.		Garrett Steed, Manager PreAward - University of Colorado Denver   Anschutz Medical Campus	Trisha Southergill, Colorado State University
Internal Proposal Deadline Policies & Practices - what works, what doesn't	Discussion	Intermediate				Jackie Lucas	Jason Park, UCI

The Spooktacular Side of the Shared S	Concurrent	Intermediate	Join us in a discussion of the implementation of a pre-award shared service model, the importance of relationships with key stakeholders, and lessons learned along the way. The focus will be on the current climate faced by research administrators with increased administrative burden and diminishing resources - including staffing challenges.	More consistent and high-level service potential Current challenges Relationship building	None	Sara Rotz, MPA, CRA, Director, Pre-Award Shared Services, University of Colorado Anschutz	
A Nightmare on Spreadsheet: Surviving the Pre-award Budgeting Process	Concurrent	Intermediate	We will provide an introduction to creating an accurate budget and discuss each of the budget categories. Specifically, we will get more in depth to explain personnel inclusion, travel policies, participant support vs human subjects, other costs, and "hidden" expenses such as fringe benefits and indirect costs. An RFP will be reviewed for budget instructions; unique requirements and cost-share (matching) will also be included. The importance of a clear justification will be discussed.	To present basic budgeting categories and strategies to allow a thorough understanding of considerations to create a budget for sponsored projects proposals.	Basic understanding of budgeting.	Mikayla Madjidi, Research Advancement Administrator, Arizona State University	Howard Bergman, Director of Research Advancement, Arizona State University
Fang-tastic ideas for Funding Opportunities for Investigators	Concurrent	Intermediate	This session will provide an overview of research funding opportunity support at a large academic medical center and a small, primarily undergraduate institution. We will provide specific examples of funding opportunity messages as well as strategies employed to support our investigators. We will also discuss fundamental rules and guidelines related to funding success across multiple types of institutions and funding opportunities.	<ul style="list-style-type: none"> <li>Learners will be able to identify strategies to support investigators in selecting opportunities and submitting funding applications</li> <li>Learners will be able to identify skills for managing investigators' expectations and developing successful partnerships with investigators</li> </ul>	None	Rhonda Perriman PhD, Research Development Manager, Stanford School of Medicine	Elizabeth Gallagher DMA, Director, Office of Research, Saint Mary's College of California
NSPM-33 of the Living DPI	Concurrent	Beginner	Research administrators can ready their institution to use the most widely available DPI for individuals: Open Researcher and Contributor ID (orcid.org) as it becomes a common requirement in research management systems, and is referenced as a solution for the recent OSTP Guidance on NSPM-33. ORCID IDs are unique identifiers for researchers - their iD is their digital name and their ORCID record is a hub storing connections to their activities. The presentation will demonstrate ORCID use by funders and research institutions and discuss how ORCID use can help comply with research security requirements, including timely updates to NSPM-33 guidance and agency requirements.	Participants will understand what a DPI is, and isn't. Participants will be able to define an ORCID and understand how information in populated and shared in an ORCID record. Participants will understand how the OSTP NSPM-33 guidance and ORCID intersect.		Lori Ann Schultz, Assistant Vice President of Research Intelligence, University of Arizona	

Pre-Award Onboarding: From Ghastly to Great	Discussion	Beginner	In a survey by Gallup, only 12% responded that their employer did a great job of on-boarding new hires. Research shows that a majority of organizations focus on paperwork rather than on people and performance, leading to job dissatisfaction from the outset. Join us as we share ideas and resources for developing a pre-award on-boarding toolkit that's sure to move your onboarding from ghastly to great.			Tricia Callahan, Senior Research Education & Information Officer, Colorado State University	Lael Gray, Administrative Manager, Washington State University
The Terrifying Task of Taming Large, Complex, Strategic Proposals	Concurrent	Intermediate	<p>Large, complex, strategic (LCS) proposals often require more advanced understanding and ability than typical research proposals. Such proposals are often inter-, multi-, or cross-disciplinary, may involve significant collaboration with other departments, colleges, and institutions, and require more time, preparation, and resources than typical research proposals. While research development and proposal enhancement services offering support to these teams are becoming more and more common, research administrators are increasingly called on to assist with proposal coordination, budget development, internal process navigation, and documentation requirements for these labor-intensive projects.</p> <p>What do you do when you're called on to support a LCS proposal as a department or college-level research administrator? How do you know where to start and what your role will be?</p> <p>This session will explore how LCS proposals are typically defined by universities, what features are indicative of a LCS proposal, specific roles and responsibilities involved in managing LCS proposal opportunities, how and when to identify and request additional support/resources, and identify additional learning and development opportunities.</p>	<p>Identify when a solicitation may meet the definition of a large, complex, or strategic proposal, what institutional resources may be available to a research administrator working on such a proposal, and what role(s) the research administrator may play in proposal development and submission.</p> <p>Read and identify key features of a large, complex, or strategic proposal solicitations, identify what questions to ask and identify strategies for managing institutional involvement to provide quality support for these proposals.</p>	Some experience working on proposal development or submission of proposals as a departmental or college-level research administrator.	Shana McClelland, Manager, Training & Development, Sponsored Projects Services, University of Arizona	Vince Borleske, Director, Engineering Research Administration Services, College of Engineering, University of Arizona

Post-Award Track								
Title	Session Type	Session Level	Session Description	Learning Objectives	Prerequisites	Lead Presenter	Co-Presenter	Co-Presenter
Centralization of pre and post award: the journey of building a cohesive and collaborative research administration team	Concurrent	Intermediate	centralized processes for both Pre and Post award operations. In this presentation, the presenters will share their own experiences leading these efforts and discuss the barriers encountered while keeping the focus on the team's mission to serve the School's faculty by streamlining services and improving operations, supporting each other on complex and challenging tasks, and fostering professional growth.			Megan Vu, Pre-Awards Contracts and Grants Supervisor UC Irvine	Joyce Penh, Post-Awards Contracts and Grants Supervisor UC Irvine	
Cost Transfers and Pterodactyls	Concurrent	Intermediate	Do you struggle with cost transfers? Do you like dinosaurs? If so, then this is the session for you! While cost transfers are a necessary tool in research administration, things can get complicated. Some transactions are cost transfers (Stegosaurus), but some are not (Pteranodons). Some transactions are lower risk (brontosaurus) and some are higher risk (velociraptor). In this session, we'll discuss all types of transfers, how to avoid run-ins with T-Rex (audit-provoking transactions), and best practices to maintain harmony in our dinosaur park. If this is your second visit to our dino park, watch out for new safety measures we've implemented to ensure a smooth ride through the park!	Participants will learn: 1. How to identify which transactions are truly cost transfers and which ones are not. 2. About potential issues and audit risks stemming from cost transfers. 3. Best practices for cost transfer processing and documentation.		Carrie Chesbro, Assistant Director Subawards and Subrecipient Monitoring, Stanford University	Kari Vandergust, Stanford University	Megan Dietrich, Stanford University

<p>Differentiating between Cost Sharing Types - Mandatory vs. Voluntary Committed/Uncommitted Cost Sharing</p>	<p>Concurrent</p>	<p>Beginner</p>	<p>Cost sharing can be challenging and confusing, especially with regard to identifying the funding sources to cover cost sharing and tracking cost sharing commitments. Most universities discourage unnecessary and unsupported voluntary cost sharing. Research administrators should have a deep understanding of cost sharing to help Principal Investigators understand sponsor requirements and institutional policy, as well as help them develop proposal budgets that adhere to these policies. This session will outline the different types of cost sharing and the implications on proposal submission and post-award management processes. The session will provide real-life scenarios, and address the challenges during the various stages of a sponsored project.</p>	<p>Learning objectives: During this session, participants will:</p> <ol style="list-style-type: none"> <li>1. Learn the differences between and understand the implications of cost sharing types.</li> <li>2. Consider how the cost share commitment and budget at the proposal submission stage has implications for the post award management of the award.</li> <li>3. Identify best practices and strategies for tracking cost sharing throughout the life of the award.</li> </ol>		<p>Amanda He, Research Business Manager, City of Hope</p>		
<p>Thinking locally, working globally: Pre-award planning for post-award success</p>	<p>Discussion</p>	<p>Advanced</p>	<p>Federally funded global sponsored projects present a unique opportunity to engage in work beyond the US that can have a significant impact. But working globally can present operational challenges when executing a project. Many of these challenges, like tax concerns, country registration, and foreign workers are not always considered or known about during the pre-award stage. Considering the post-award implications of these challenges during the pre-award stage can help lead to a quicker project start-up. We will walk through different stages of proposal planning to discuss how certain considerations can set the award up for success. We will also share some lessons learned from our experience in both pre and post-award stages of global sponsored projects.</p>	<ol style="list-style-type: none"> <li>1. Identify special considerations for global sponsored projects</li> <li>2. Identify trouble spots for global sponsored projects that should be discussed during proposal development</li> </ol>		<p>Ashley Erbes, Ed.D.</p>	<p>Melinda Marino ASU</p>	



Inside the Closeout Cave	Discussion	Beginner	Close-outs: why they are important and how we can make them less batty by following a close-out checklist and putting an internal audit tool in place.	<ul style="list-style-type: none"> <li>• Have a clear understanding of the importance of close-outs in the award life cycle</li> <li>• Have a better understanding of what a complete close-out entails</li> <li>• Appreciate how instituting an internal audit practice can make close-outs less painful</li> <li>• Bonus objective: attendee may be able to start conversations at their institution about how improve their close-out process</li> </ul>		Leslie Rodelander, Research Grant Analyst, Cal Poly Humboldt		
PI Transfers (TBD)	Discussion	Intermediate		Common problems/challenges. Maybe a discussion group with 3-4 panelists. Perspective of both outgoing & incoming Universities		Jessica Kim	Vicki Krell	Nicole Braman
Taking the Fright Out of Participant Support Costs	Concurrent	Intermediate	According to Uniform Guidance (UG), participant support costs are allowable on federal awards with prior sponsor approval. Even so, managing participant support is fraught with confusion, difficulties, and challenges. Join us for 'Taking the Fright Out of Participant Support Costs' where we will cover what constitutes participant support and what restrictions are in place for expending and reallocating participant support costs.	<ul style="list-style-type: none"> <li>-List typical participant support costs</li> <li>-Identify requirements for expending participant support</li> <li>-Recognize limitations of reallocating participant support costs</li> </ul>	2-3 years of post-award experience in central or unit level	Tricia Callahan		

Contracting Track							
Title	Session Type	Session Level	Session Description	Learning Objectives	Prerequisites	Lead Presenter (Name & Institution)	Co-Presenter (Name & Institution)
Working Together to Build a Lasting Subaward with a Solid Foundation	Concurrent	Intermediate	This session will cover best practices for development of outgoing subawards. From proposal, award issuance, subrecipient monitoring and closeout, there are opportunities for things to fall through the cracks at each stage. We may understand that there are best practices for administering awards, but how do we implement them at our institutions? To help optimize your outgoing subawards process, we'll discuss the importance of building a useful subaward agreement by considering needs for administration, effectively collaborating with key players involved, and offering tips and tricks to set you up for success.			Elaine Jun, Subaward Compliance Officer, The Lundquist Institute	Ariana (Evensen) Abrahamsen, Grant Proposal Coordinator
Ghosts, Goblins and Bats! Navigating the spooky world of the FAR	Concurrent	Beginner	This session will be a basic overview of the FAR: What is the FAR? What is the purpose? How does one approach FAR clauses - how to look up prescriptions, determine applicability and consider appropriate alternatives, and how to institutionally mitigate any problematic clauses.			Erin Kinne, Stanford University	Jennifer Scerri, Stanford University
Complex Agreements and DUAs	Discussion	Intermediate	This session will be a high level discussion about various kinds of data use and other complex agreements. Come chat with Stanford's AVP of Research Administration and get your questions answered.			Russell Brewer, Stanford University	
TBN - negotiation tactics	Concurrent	Beginner	This session will discuss best practices and negotiation tactics to use when working with sponsors.			Claire Freund, University of Idaho	Matt Smith, Boise State University
TBN - intellectual property: a basic primer	Concurrent		This session will be an overview of intellectual property.			Zach Gill, Oregon State University	Peter Gudlewski, University of California-Berkeley
TBN - how the department will live with the agreement terms	Concurrent		This session will incorporate a department perspective regarding contract terms, and how department administrators will have to manage an award based on what is negotiated by the central office.			Ashley Stahle, Colorado State University	Lisa Allen, Arizona State University
TBN - material transfer agreements	Concurrent		This session will be an overview of material transfer agreements.			Kate Stansfield, University of Colorado (may be co-presenter instead, TBD)	
Spooky Business: Managing SBIR/STTR Projects	Concurrent	Intermediate	This session will cover various aspects of SBIR/STTR projects, particularly from a contract perspective. Participants should have at least a basic familiarity with the SBIR/STTR mechanism.			Cara Winnewisser, UC Santa Barbara	Frosina Al Zgoul, City of Hope

Department/PUI Track								
Title	Session Type	Session Level	Session Description	Learning Objectives	Prerequisites	Lead Presenter (Name & Institution)	Co-Presenter (Name & Institution)	Co-Presenter (Name & Institution)
Tech Transfer: Why it is important in a PUI	Concurrent	Intermediate	Tech Transfer and Intellectual Property management can be daunting, especially in a PUI environment where research administrators wear a lot of hats. This session will demystify the barriers and identify achievable approaches to connect teaching institutions to the community through the Tech Transfer process.			James Taylor, Weber State University	Taylor Bench	
Introduction to Clinical Research	Concurrent	Beginner	This session will provide an overview of clinical research: the stages of research, the roles of the various people involved and best practices for effectively working together. We will review budget factors, compliance issues, and contracting components. Key regulations that guide researchers/institutions will also be discussed.			Jennifer Cory, Director of Strategy & Operations, CDCM, Stanford	Maricelly Vargas, Director of Clinical Trials Administration, City of Hope	
Cultivating Successful PI-Administrator Partnerships	Concurrent	Intermediate	Ever feel like you've been branded as "red tape" because your work is associated with policies and regulations? Building a strong relationship with your PI—one in which you are established as a teammate instead of a barrier—can improve your research administration outcomes and better equip you to navigate challenges together. This session aims to 1) identify common obstacles in building strong PI-administrator relationships, 2) explore strategies for successful partnerships (including the impact of effective communication, positive psychology, resourcefulness, and advocacy), and 3) draw upon case studies from real life scenarios to engage in an interactive, solution-driven discussion.			Jennifer Cory, Director of Strategy & Operations, CDCM, Stanford	Csilla Csaplar, Director, Engineering Research Administration, Stanford	Elizabeth Gallagher, Saint Mary's College of California
Jeopardy: Research Administration Championship 2022!	Concurrent	Intermediate	Do you think you know a lot about research administration? Have you ever wanted to be on a game show? This is the session for you! Come test your knowledge of the research administration field with this fun, interactive game show! Categories include effort, cost share, acronyms, allowability, and many others. Come for the knowledge, stay for the prizes!			Kari Vandergust, Contract and Grant Associate, Stanford University	Carrie Chesbro, Stanford University	

Research Development at PUIs - Does it Require More than a Focus on Training, Resources and Time?	Concurrent	Beginner	Conventional wisdom advocates for a Research Development Program that focuses on the "big three" at PUIs - Training, Resources and Time for faculty to engage in grant development work. But what if those things are not always enough to explain how and why some faculty seem to excel in the grant development world and others never want to hear the word "grants" again? Exploring a new theoretical construct called Emergent Grant Perspective can be one way that administrators and research administration personnel can support faculty academic transition processes towards a more intertwined view of faculty teaching scholarship and grant PI. By adding a smattering of professional identity development to the conversation, this session provides concrete approaches to supporting faculty in growing their grant relationships both internally and externally, in making connections that change their perspectives of the grant work and contribute to a more realistic work plan. In addition, Emergent Grant Perspective takes a fresh look at the construct of Broader Impacts to encourage expanded scholarship for faculty that supports additional grantsmanship into the future.			Mysti Reneau, PhD, CRA (formerly Grants & Contracts Officer at Gonzaga University)	TBD	
NSF Facilitating Research at PUIs (RUI/REU/etc)	Concurrent	Beginner						
Can we Buy This? Navigating Cost Allowability	Concurrent	Beginner	Many factors are in play when determining allowability of costs. Cost principles, terms and conditions and the obscure "reasonableness" test all contribute to the decision of whether costs are allowable or unallowable. We will discuss these factors and also touch on methods for consistently allocating costs across projects. We will provide insights into using routine reporting and data to navigate crucial conversations with PIs. We will share best practices, resources, tools and techniques to help you develop a standard approach to allowability determinations.			Jennifer Lawrence	Tara Gonzales, Sponsored Project Services University of Arizona	
The Mutual Benefit of Collaborating with HBCU/MSI/PUI	Concurrent	Beginner				Perilla Johnson-Woodard, Charles R. Drew University of Medicine and Science		

Yours, Mine, and Ours: A Case Study on the Sharing of Administrative Duties Over the Lifetime of a Funded Clinical Study	Concurrent	Intermediate	The Administrative Research Core (ARC) Team supports the research of the Department of Obstetrics and Gynecology in all areas of grant management and regulatory compliance of basic and clinical research. This session will illustrate the sharing of administrative duties presented throughout the lifecycle of a funded clinical study from pre-award to the closeout stage through the lens of a diverse team. Attendees will evaluate the challenges posed by a multilevel project with intersecting tasks across administrative fields, while also recognizing the benefits of a united, central team as opposed to a strictly siloed approach.			Pamela Alvarez, Administrative Research Manager, University of Colorado Anschutz Medical Campus	Greta Devol, Pre-Award Coordinator	
Onboarding/Training Program	Concurrent	Beginner				Frank Castaneda	Gina Liebig	

Human Capital & DEI Track							
Title	Session Type	Session Level	Session Description	Learning Objectives	Prerequisites	Lead Presenter	Co-Presenter
Short Staffed? Student RAs to the Rescue!	Discussion	Beginner	Staffing challenges seem to dominate conversations during this new "great resignation era". Join us as we discuss ways to turn this unique resource challenged environment into an opportunity to recruit top talent to research administration through innovative student involvement and campus engagement.			Sylvia Bradshaw	
"Come here and leave me alone": A discussion group about how to effectively hire, onboard and successfully integrate a remote workforce.	Discussion	Intermediate	Every examination of the post-pandemic world includes a discussion surrounding the future of work. Since the emergence of COVID, employers across the U.S. have been reeling from the early-pandemic job losses to the tight labor market in 2021, driven in part by The Great Resignation. A new Pew Research Center survey shows 38-52% of respondents say they quit their jobs due to lack of flexibility. According to McKinsey & Company, hybrid models of remote work are likely here to stay, post-pandemic. Remote work raises a vast array of issues and challenges for employees and employers. How can an institution and a candidate transparently convey their mutual expectations to create a harmonious remote partnership? What actions can a manager take to onboard and integrate new staff into the unique remote culture of their institution? What sorts of daily practices can be adopted to allow oversight of your remote workforce without tipping into the realm of micromanagement? How can you simultaneously encourage independence and also collaboration within a remote workforce? This discussion group will explore these specific questions as well as other related to applying for, hiring of, onboarding and management of a remote workforce.			Jenny Gallaher, Proposals & Grants Asst. Mgr; UCSF	Matthew Michener; ASSISTANT DIRECTOR Office of Research Support and Operations Office of Research Washington State University
There's Gold in that there Data!	Concurrent	Advanced	Participants will learn how to leverage surveys and data to track volume, productivity, stakeholder satisfaction, and quality improvements, as well as justify staffing and organizational changes, policy and procedure changes, and budget increases. Examples will be given for University of California San Francisco Pre-Award Office with > 200 staff supporting operations including full proposal development and submission, subcontracting, industry contracting, and clinical trial activation. We will describe how collaboration with Post-Award, survey instruments and detailed analytics have been used over 5+ years to demonstrate progress and drive strategic initiatives for a UCSF's >\$1.5B/YR research enterprise.			Winona Ward, Assistant Vice Chancellor, University of California San Francisco	TBD

TBD RE: Remote Teams and Team Building	Concurrent	Beginner	Remote hiring is here to stay! Learn effective remote onboarding, remote team building, and remote working from a fully remote research administration team.			Trisha Southergill, Colorado State University	Kelly Bergeron, Kelly.bergeron@colostate.edu
Roundup in Region VII	Discussion	Beginner	Roundups are a reoccurring regional networking event from the Reg. VII PEDC. We host small group discussions simultaneously for social, business, professional development, and networking topics that participants can move between. For our RM in-person session, we propose "Presenter Collab - prep your next big idea", "Jackalope networking", and "Social Trivia and Ice-Breakers". Depending on the amount of attending PEDC members, we hope to have a Welcome/Feedback table to share future ideas and/or a "New Member table" for consistency with previous offerings.			Sylvia Bradshaw, Director, Southern Utah University	TBD
Transformative Leadership - the process of hiring, developing and retaining the best	Concurrent	Advanced	A leadership role is more than conducting supervisory tasks. A leader has a fundamental role in an employee's career journey and has the opportunity to profoundly shape the career growth and path of the individual. In this session, the difficulties of recruitment, identifying and cultivating the strengths of the individual, challenging them on the areas where they fall short while being a supporting resource will be discussed. The session will also cover mentoring and preparing the individual for the "next step" and to become an effective leader themselves.			Jason Park Contracts and Grants Director Research Administration & Development, Office of the Dean UCI School of Biological Sciences	
A Spooktacular Path: Career and Professional Development for Research Administrators	Concurrent	Intermediate	As team leaders in research administration, we aim to provide opportunities for career and professional development to our staff. This session focuses on the various opportunities that research administrators can explore to further develop their expertise and skills, and to advance their careers. In addition, the presenters will share their individual experiences with leading a pre-award and post-award team in their respective School/College and central campus levels.	about opportunities for career and professional development for team members.  2. Participants will be able to understand the structure, roles and responsibilities of a centralized pre and post award team, and campus post award unit.	Managerial Role	Megan Vu, UC Irvine	Marcel Villalobos, University of Arizona

Compliance Track						
Title	Session Type	Session Level	Session Description	Learning Objectives	Lead Presenter (Name & Institution)	Co-Presenter (Name & Institution)
CUI is spooky here's what you need to know	Concurrent	Advanced	A brief introduction into CUI, and update on the state of CUI in the research world, DFAR and SPRS.	Exposure to terms and conditions (DFARs Clauses) relevant to awards with Controlled Unclassified Information Understanding of what to do in SPRS and EXOStar What to communicate to IT Leadership regarding SPRS Score (1-100)	Garrett Steed, Manager PreAward University of Colorado Denver   Anschutz Medical Campus	Alexa Van Dalsem, University of Colorado Boulder
Overview of Research Terms and Conditions	Concurrent	Beginner	Agency implementation statements of the Uniform Guidance go hand-in-hand with the updates to the Research Terms and Conditions (RTCs). This session will help attendees get a better understanding of how various agencies adapted Uniform Guidance by providing an overview of the Research Terms and Conditions as they have been detailed in the Appendix A: Prior Approval Matrix, and by highlighting important differences in how RTCs have been applied by various Federal sponsors.  Management of the Federal grants has been greatly simplified by the implementation of the Uniform Guidance and by the common rules reflected in the Research Terms and Conditions. However, implementation of these improvements and simplifications by the Federal Agencies has not been identical, and often these discrepancies create confusion. Appendix A: Prior Approval Matrix will be discussed during this session to help ensure compliance and effective management of the Federal awards. This session is recommended for financial and departmental research administrators.	<ul style="list-style-type: none"> <li>Describe Research Terms and Conditions (RTCs) and their role in administering research awards</li> <li>Summarize how participating agencies have been implementing RTCs</li> <li>Discuss requirements for obtaining prior approvals</li> </ul>	Beata Najman, Director, Extramural Funds Accounting, University of California, Irvine	
NSF HERD Survey	Discussion	Intermediate	Overview of what the NSF HERD Survey is, what the information captured is used for and how participation is important to your institution; discussion of data capture and methods of preparation; and, access to NSF HERD Survey data and ways to put it to use at your institution.		Leslie Rodelander, Research Grant Analyst, Cal Poly Humboldt	



Foreign Influence and Engagement	Concurrent	Intermediate	There is no comprehensive or common definition of what constitutes foreign engagement or influence. However, in the context of the research environment, it is used generally to describe the efforts by foreign actors, often foreign governments, to unduly influence the funding agency peer review process, illegally or illicitly obtain research results prior to publication (this may include trade secrets not intended for publication), or divert US origin technology to benefit foreign parties.	<ul style="list-style-type: none"> <li>• Define what constitutes foreign engagement or influence</li> <li>• Recognize requirements for activity disclosures</li> <li>• Describe consequences of failure to disclose foreign collaboration</li> <li>• What actions to take when issues arise</li> </ul>	Rosie Madnick, THE LUNDQUIST INSTITUTE	Betty Rasmussen, University of Colorado Boulder
Research Compliance Overview - (IRB, IACUC, IBC)	Concurrent	Beginner	Are you looking for a deeper understanding of the world of Compliance? This workshop will provide a thorough dive into the three primary areas of the compliance landscape: Institutional Review Board (IRB), Institutional Animal Care and Use Committee (IACUC), and Institutional Biosafety Committee (IBC). The interactive session will include case studies, discussions, and exercises to help understand the regulations governing these three areas. Come prepared for lively discussion and sharing among your colleagues.	<ul style="list-style-type: none"> <li>• Participants will be able to identify how the areas intersect with Research administration and the research enterprise;</li> <li>• Participants will gain an understanding of common research compliance issues; and</li> <li>• Participants will be able to identify project activities that may require a compliance review.</li> </ul>	Sandy Sward	
Brewing a Potion for Compliance: How to Talk to Stakeholders about Award Requirements	Discussion	Beginner	This is an interactive session that provides tools for getting your point across (ideas from both presenter(s) and solicited from the audience), Participants will practice presenting solutions to various situations. If you've ever been involved with Toastmasters, think Table Topics. Scenarios would be drawn from a hat and participants will have an opportunity to give a 1 to 2 minute talk on the award requirement. This session is meant to be fun, engaging, and provide practical practice.	<ul style="list-style-type: none"> <li>• Organize your thoughts to support your points</li> <li>• Learn how to address objections and questions</li> <li>• Practice what you've learned</li> </ul>	Betty Rasmussen, University of Colorado Boulder	Ashley Stahle, Colorado State University

How-To Track						
Title	Session Type	Session Level	Session Description	Learning Objectives	Prerequisites	Lead Presenter
Risk-based trade-offs in international research administration infrastructure	How-To	Intermediate	<p>We will focus on a handful of the more difficult items to navigate with international research administration and end with a discussion on what our institutes have experienced with large international award/contract.</p> <p>Tribal Nations (relationship building/management).</p> <ul style="list-style-type: none"> <li>- Discussion on Executive Order 13175 of November 6, 2000. Consultation and Coordination with Indian Tribal Governments.</li> <li>- WSU Executive Order 41: Policy on Tribal Engagement, Consultation, and Consent for Joint WSU-Tribal Research Activities and Projects.</li> </ul> <p>Non-government Organizations (NGO).</p> <ul style="list-style-type: none"> <li>- What is and NGO and when is it needed?</li> <li>- What are the steps to put an NGO in place?</li> </ul> <p>Pre-award agreement/award review and hand-off to post-award.</p> <ul style="list-style-type: none"> <li>- Currency conversions.</li> <li>- Governing law.</li> <li>- Differing communication languages.</li> </ul> <p>Current projects at UW and WSU as examples and the unique situations.</p> <ul style="list-style-type: none"> <li>- \$125 million USAID and WSU cooperative agreement.</li> </ul>			Matt Michener, Assistant Director, Washington State University

Federal Track			
Title	Session Type	Session Description	Lead Presenter (Name & Institution)
NIH Update	Concurrent	NIH Representative will give an update on the latest news from NIH.	NIH
NSF Update	Concurrent	NSF Representative will give an update on the latest news from NSF.	NSF