

NCURA Region VII: CORE Subcommittee Member Description

DESCRIPTION OF POSITION:

A member for the Committee Outreach, Representation, and Engagement (CORE) subcommittee is an individual who is passionate about belonging and inclusion efforts in the region. The member leverages this knowledge and intention to facilitate and promote representation, equity, inclusion, access, and belonging throughout the region. The activities of the CORE subcommittee may vary depending on the priorities and availability of the Chair and subcommittee members, as the subcommittee generally sets its own goals for the year.

The subcommittee and Region VII strive to create a safe space for our members wherein they are empowered to participate, learn, lead, educate, celebrate, and advocate. We strive to make sure all are welcome, share resources, and build community so that we can perform to the best of our abilities in supporting the Research Enterprise.

- We do this by identifying the barriers that are preventing folks from participating in NCURA, and work to remove those barriers to make NCURA available to ALL.
- We do this by opening lines of communication for folks who want to engage in and are passionate about this work.
- We do this by increasing awareness and understanding of what constitutes inclusivity work – from more common recognitions related to racism, sexism, ageism, etc., to disability, neurodiversity, scent-sensitivity, and providing food offerings at events that accommodate allergies, dietary restrictions, and food options to accommodate religious practices.

Previous subcommittee goals have included:

- Create a dedicated Region VII webpage for the CORE subcommittee
- Review Region VII website for inclusive language and any concerns regarding accessibility
- Improve the visibility and existence of inclusive and accessible spaces at the annual Regional Meeting
- Provide outreach & support in preparation for the Regional Meeting, including securing a Quiet Space, providing a scent-sensitivity notice in the meeting invite and welcome packet, providing sensory/fidget toys, ensuring the option to provide pronouns on meeting name badges, etc.
- Create & monitor Google Form to receive anonymous feedback on any inclusion and access-related experience in the region

EXPRESSION OF INTEREST DEADLINE: Rolling

DURATION: minimum of 1 year, (January 1 – December 31 cycle)

EXPECTATION OF DUTIES:

May assist with one or more of the following duties of the subcommittee:

- Attend and actively participate in monthly subcommittee meetings

- Other duties as requested by CORE Chair to support subcommittee objectives

Time commitment is minimum of 1 hour/month, however members can contribute more based on availability (i.e. volunteering at Regional/National meetings, presenting sessions at Regional/National meetings, supporting projects on behalf of the committee, etc.)

QUALIFICATIONS/REQUIREMENTS:

- Desire, ability, and interest to support the duties of the subcommittee and Region VII constituents.
- Familiarity with CORE issues
- Ability to perform leadership committee tasks in accordance with NCURA's Commitment to Inclusion, Access, and Belonging.

ADDITIONAL CONSIDERATIONS:

- Anyone who works for/supports an institution in Region VII is eligible to be a member – you do NOT have to be an NCURA member to serve on this committee
- Awareness of regional CORE activities, resources, and/or limitations are a plus
- Example skills/abilities we are seeking include:
 - Diverse perspectives – those willing to share & uplift their lived experience to make a positive impact in the region
 - A willingness to learn & empathize with the lived experiences of others
 - Outreach – ability to raise awareness and/or connect with others
 - Project management – ability to coordinate with a team of volunteers and/or stakeholders to accomplish a set objective
 - Surveys & data – ability to draft & implement surveys of our membership, and synthesize results into actionable feedback

ADDITIONAL INFORMATION:

- Participation & engagement conducted via conference calls on Zoom, and electronic communications in e-mail, Microsoft Teams, and Google Drive
- Attendance encouraged to annual NCURA meeting and/or regional meeting to engage with regional community & stakeholders, but not required