

Workshops - Sunday, September 22, 2024 (Available for additional \$100 per workshop)

AM Workshop: 8:30 AM - 12:00 PM

PM Workshop: 1:00 PM - 4:30 PM

Title	Session Type	Session Level	Session Description	Lead Presenter	Co-Presenters
Rising Above: How to Soar Through (and Survive!) Complex Proposals	Workshop	Intermediate	Not all proposals are created equal! Numerous elements contribute to and increase proposal complexity. These elements include personnel (both internal partners and external collaborators), sponsors, size, and scope of the work, subawards, and many more. In this workshop, we will discuss what makes a proposal complex, how to manage a complex proposal effectively, and our recommendations and best practices so that you can thrive no matter how crazy a proposal may be in your future!	Jeff Derr, Specialist Leader, Attain Partners	Noelle Strom, Director of External Funding, College of Arts, Humanities & Social Sciences, University of Denver
The NIH Grant Cycle: An Overview from RFA through Closeout	Workshop	Intermediate	On paper, the complete NIH Grant Cycle can appear to be quite daunting, however with a general understanding of the processes involved, submitting, and managing NIH Grants can be fairly straight forward. In this workshop, we will review best practices for the different parts of the NIH Grant Cycle. We will start with a review of advanced RFAs, identify the different parts of the most common mistakes in submitting an NIH proposal, and review the Just-in-Time and award requirements. Now that we have our award, we will review annual reporting, subaward requirement/management for domestic and foreign subawards, and conclude with closeout. We will show our participants many resources available to them to make the NIH Grant Cycle a little bit easier to manage and challenge them with activities research administrators will encounter during an NIH Grant Cycle.	Kimberly Smith, Oregon State University	TBA
Reaching New Heights of Mutual Understanding: The grant life cycle from departmental and central perspectives	Workshop	Basic/Overview	Do you work in a central office and wonder why departments are doing what they're doing? Do you work in a department and wonder why we even have central offices? Wonder no more! This workshop will walk through the full grant cycle, from the PI's initial idea to records retention, through the lens of both central offices and departments. Everyone can benefit from understanding the full life of an award, especially steps they aren't directly involved in. Join us as we talk about challenges to watch out for and best practices to follow on the road to smoother grant administration.	Patrick Lennon, Administrator for Research, Department of Pediatrics, University of Washington	Ashley Stahle, Associate Director, Office of Sponsored Programs, Colorado State University

Cost Share: A Captivating and Complex Confection	Workshop	Basic/Overview	Do you love candy? Are you interested in learning more about cost share? Then this workshop is for you! In this session, we take inspiration from the widely varied world of confectionary treats to discuss the full life cycle of cost sharing, from including a commitment during proposal development to maintaining compliance through closeout. We will meet and analyze sometimes delicious and sometimes less than appealing candy offerings: mandatory committed cost sharing (sugar free candy), voluntary committed cost sharing (peeps), and voluntary uncommitted cost sharing (Swedish fish). We'll then continue our tour of the candy factory and how to safely ingest these confections as we discuss how to successfully manage and report on cash (chocolate), in-kind (everlasting gobstoppers), and third-party contributions (every flavor jellybeans) throughout an award.	Megan Dietrich, Stanford University	Kari Vandergust, Contract and Grant Associate, ORA, Stanford University & Carrie Chesbro , Assistant Director, Subawards and Subrecipient Monitoring, Stanford University
Up, Up, and Contract Away: A High-Flying Negotiation Adventure	Workshop	Intermediate	In the high-flying world of grants, cooperative agreements, and contracts, this award negotiation workshop takes flight like a colorful hot air balloon. Jump in our gondola to learn more about navigating agreement terms and conditions, while avoiding turbulence; understanding why terms and conditions are important; and piloting acceptable terms for your institution. Throughout the workshop journey we will discuss negotiating in an honest, fair, and professional way with a wide range of sponsors; personal strategies for communication; and avoiding thunderstorms.	Trisha Southergill, Senior Research Administrator, Colorado State University	Kathryn O'Hayre, Training and Information Coordinator, Colorado State University

Pre-Award Track

Title	Session Type	Session Level	Session Description	Lead Presenter	Co-Presenters
Soaring Together: Navigating Tribal Collaborations from a PreAward Perspective	Discussion	Basic/Overview	This discussion is aimed at guiding researchers through the complexities of engaging with Tribal Nations before project approval. This session will explore the essential steps for securing written approval from Tribal officials, understanding the significance of cultural and resource impacts, and ensuring compliance with NSF and other sponsor requirements. Discussion facilitators will share insights on best practices for communication and building respectful partnerships, and participants will learn how to effectively include Tribal perspectives in research proposals.	Eric Everett, PreAward Unit Lead, University of Idaho	Marietta Rodriguez, CRA, Research Administration Partner, Oregon Health & Science University

Rejection is Cool: Reclaiming and Reframing 'No'	Concurrent	Intermediate	The act of research is built on relationality. In any relationship, all types of human emotions arise, but especially in the context of research, threats to acceptance and belonging may be the strongest. In fact, the most common emotional responses to rejection include hurt, jealousy, loneliness, guilt, shame, social anxiety, embarrassment, sadness, and anger (Leary, 2015). In this session, we explore the phenomena of rejection in research administration. We also share examples of how our own sponsored programs office has been addressing and even celebrating rejection, which every PI/PD will experience in their lifetime. Remember, rejection is cool.	Anna Frost, PhD, Senior Grant Writer & Proposal Developer, Eastern Washington University	Erin Endres, MS, Program Coordinator, Eastern Washington University
Building Strong University Partnerships for Effective Research Administration	Concurrent	Intermediate	The presentation will highlight the importance of developing robust partnerships with other universities within a university system and geographical area. By fostering collaborative relationships, institutions can address system-specific and local challenges more effectively. However, it is crucial to approach partnerships with caution to ensure the protection of sensitive information. Attendees will gain insights into successful strategies for cultivating strong alliances, navigating the sharing of information, and leveraging collective resources to enhance research administration practices.	Jeff Warner, Manager Award Team, University of California San Francisco	Chrissy Barua, University of California San Francisco
Reaching New Heights Together: Navigating Proposal Reviews Across Institutional Altitudes	Concurrent	Intermediate	This session aims to build a better understanding of the role Central and Departmental offices serve in the proposal review process. We discuss the overall role that each office serves in the process, including similarities and differences in their responsibilities. We also share our best practices and recommendations for communication across the different offices. In addition, insight will be provided to help with any individual who is considering transitioning from one role to another.	Becky Libera, Senior Research Administrator, Colorado State University	Jeff Derr, Specialist Leader, Attain Partners
Essentials of Budget Planning: Crafting Detailed and Realistic Budget Proposals	Concurrent	Intermediate	This session will equip you with essential strategies for developing robust and realistic budgets. With a focus on practical applications, this session will cover the tools and insights needed to excel in budget planning, making your proposals more competitive and effective. Whether you are new to budget development or looking to refine your skills, this session offers valuable knowledge to support successful budget development.	Noelle Strom, Director of External Funding, University of Denver	Melody Wang, Research Operations Analyst, City of Hope
Pre-Award Game Changers: Resource Share and Best Practices	Discussion	Basic/Overview	Philipp Humm said "Through the art of storytelling, we can preserve our heritage, educate future generations, and inspire change." Whether you are new or been at an institution for decades, we all have had experiences that can enrich our community. Share your story and you'll be surprised the value it brings to impacting tips, creating a best practice, or laughter and camaraderie. Tell or listen to a story. Come and participate in the discussion with goals to help you go back to work with new ideas and strategies to make your day to day pre-award administration duties easier.	Tiffany Gregory, Proposal Analyst, University of California Santa Cruz	Alexus Robertson Assistant Director, Operation, Arizona State University

Building Effective Collaborations: Preparing Joint Proposals for Multidisciplinary Research	Concurrent	Intermediate	Academic research is dynamic and involves multiple contributors in the roles of research administration, basic science, and other specialized fields of inquiry. As groups expand and develop and as resources become more distributed, it is important to develop skills for collaborating between fields of expertise and to clarify what you will need for ensuring a timely and full review and submission of grant applications and for having the best chance for making time to collaborate on the proposal once funded, for producing optimal results. In this session, we aim to describe useful approaches to building and fostering relationships in research — both of which are held from afar and in your direct daily contact, ultimately highlighting key strategies on being an effective ally in the research endeavors of your PI(s).	Alyssa Ray, Research Administrator, Stanford University	Melody Wang, Research Operations Analyst, City of Hope
Breaking down “Intimidating” Budget Categories	Concurrent	Intermediate	In this session, "Breaking down 'Intimidating' Budget Categories," we will demystify the complexities of budgeting for research proposals. Aimed at individuals with a basic understanding of budgeting, this presentation will provide a clear and concise overview of essential budget categories such as personnel, equipment, travel, participant support, and cost share. We will explore the distinctions between subawards and service agreements, as well as delve into the nuances of indirect costs. Common challenges and misunderstandings will be addressed, with practical tips and strategies for accurately estimating and justifying expenses. By the end of the session, participants will feel more confident in their ability to develop comprehensive and compliant budgets, enhancing their proposals' competitiveness and success.	Eric Everett, PreAward Unit Lead, University of Idaho	Jessica Parker, ,Grants and Contracts Analyst, University of Washington & Garrett Steed, PreAward Manager, University of Colorado Anschutz
Post-Award Track					
Title	Session Type	Session Level	Session Description	Lead Presenter	Co-Presenters
The Cost Transfer Rodeo	Concurrent	Intermediate	How is a cost transfer like a bull ride? Here's your chance to find out! Saddle up and join us for a fun and interactive ride through these unpredictable transactions and the big impacts they can have. We'll discuss the importance of justification, documentation, and compliance to ensure that your financial practices stay on the right side of the fence.	Brigette Pfister, Financial Compliance Manager, Colorado State University	Kim Melville-Smith, Post-Award Director, Colorado State University
How To Avoid a Hard Landing: Appropriations and Cancelling Funds	Concurrent	Basic/Overview	This session will cover the basics of appropriations and cancellation of funds on grants. Attendees will learn the importance of timing and documentation when cancelling an award.	Genevieve Hurst, Senior Grant Officer, University of Colorado	Erika Archer, University of Colorado & Carrie Childs

Going from Good to Great, Starting with Grit	Concurrent	Basic/Overview	It's often easy to overlook our own potential for excellence. However, by cultivating determination and perseverance, we can elevate ourselves from a state of "good" to one of true greatness. In this session, newly appointed research administrators will receive a light onboarding experience designed to provide guidance on different positions and expected job tasks, how to deal with faculty, tips for pre-award and post-award administration, and the importance of community and networking. Participants can expect to gain insight into key concepts, such as account management terms and forms, process ideas, ways to train, career opportunities, and using networking as a tool to access vital information.	Alexus Robertson Assistant Director, Operation, Arizona State University	Jeremiah Thompson, Business Operation Specialist, Arizona State University
Sifting Through White Sands: Identifying Key Components in an Award Notice	Concurrent	Basic/Overview	Understanding and identifying all key components of a notice of award including sponsor tracking information, project period versus budget period and reporting terms.	Rebecca Knapp, Stanford University	Jason Galloway, University of New Mexico Health Sciences
Financial Award Management: Projections and Reconciliation	Concurrent	Basic/Overview	Session will provide key framework for the Research Administrator related to departmental post-award management, specifically the importance of using your financial systems/reports and developing a schedule for monthly projections and reconciliation to ensure compliance and a clean closeout process.	Vanessa Quiroz Hotz, Attain Partners	Michelle Parra, University of New Mexico
Risk Management in Post-Award: Identifying and Mitigating Common Pitfalls	Concurrent	Intermediate	Explore the essentials of risk management in post-award sponsored projects. Participants will learn to identify common pitfalls in research grant management, such as compliance issues, financial mismanagement, and project delays. The session will provide strategies for mitigating these risks, ensuring the successful and ethical conduct of research projects. Join us to enhance your skills in safeguarding your research endeavors.	Yulissa Garcia, Financial Research Administrator, Colorado State University	Sarah Martonick, University of Idaho
Single Audit Preparation: An Auditee Perspective	Concurrent	Basic/Overview	How to prepare, report, and make your single audit as efficient as possible, from Schedule of Expenditures of Federal Awards ("SEFA") preparation to step-by-step audit workpaper and population development.	Kate Charleston, University of New Mexico	Teresa Hammit, University of New Mexico
Breaking Bad Habits: Developing Positive Chemistry with RA Communities	Concurrent	Basic/Overview	This session goals are to explore the lifecycle of a grant from the lens of the PI, Department, Pre-Award and Post Award Offices to foster success through positive collaboration. We will dive deeper into each element of a sponsored project and view as each stakeholder. This session will go over the lifecycle of the grant, including, proposal building, award acceptance, budget building, award management, and compliance.	Elizabeth Jinks - Director Sponsored Programs Services, Washington State University	Sophia Hutton, Washington State University

Contracting Track

Title	Session Type	Session Level	Session Description	Lead Presenter	Co-Presenters
What is a CRADA? Working with Lawrence Livermore National Laboratory.	Concurrent	Intermediate	TBA	Jared Lynch, Ph.D, Business Development Executive, Innovation and Partnerships Office, Lawrence Livermore National Laboratory	Vincent Borleske, University of Arizona
TBA	Concurrent	Intermediate	TBA	TBA	TBA
Subcontract Negotiations	Concurrent	Basic/Overview	Attend this interactive session to learn how outgoing subcontracts differ from incoming awards, how negotiating sponsored research subcontracts in the university environment is different from negotiating in other environments, and practical tips on the mechanics of contract review.	Deborah Holmstrom, Senior Contract Analyst, University of Arizona	Danai Morningstar, University of New Mexico
Federal Grants and Cooperative Agreements: Understanding Expanded Authorities & Research Terms and Conditions	Concurrent	Intermediate	An overview and discussion of: <ul style="list-style-type: none"> • the Expanded Authorities, • the history of Federal Demonstration Partnership and the benefits of Expanded Authorities, • Understanding when Expanded Authorities apply and their relationship to the Uniform Guidance, and • some practical applications and example scenarios to work through as a group 	Bethany Batterbee, Managing Senior Contract & Grants Officer, Stanford University	Layton Dutton, Interim Managing Sr. Contract & Grant Officer, Stanford University
Navigating the FAR	Concurrent	Basic/Overview	This session will be a basic overview of the FAR: What is the FAR? What is the purpose? How does one approach the FAR clauses - how to look up prescriptions, determine applicability, consider appropriate alternatives, and how to institutionally mitigate any problematic clauses.	Erin Kinne, Managing Senior Contract and Grant Officer and Alison Ramos, Contract & Grant Officer, Stanford University	Rob Chan, University of California
Working with State Agencies	Discussion	Intermediate	TBA	Rosemary Madnick, Vice President for Research Administration, The Lundquist Institute	Matt Michener, Washington State University

Good Terms for Good Post Award	Discussion	Basic/Overview	This session will focus on contracting best practices when working with industry sponsors.	Trisha Southergill, Senior Research Administrator, Colorado State University	Shannon Pogzeba, University of New Mexico
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Departmental/PUI Track					
Title	Session Type	Session Level	Session Description	Lead Presenter	Co-Presenters
Elevating Excellence Together: Mastering Non-Financial Compliance for Departmental Research Administrators	Concurrent	Basic/Overview	This session will cover the essential compliance areas in which Departmental Research Administrators (DRA) should be versed. In order to maintain compliance with federal and institutional regulations, the DRA needs to have a broad and basic understanding of managing animal and human subject research, maintaining a safe research lab, overseeing personnel, and applying policies. Topics covered will include non-financial compliance issues but not financial compliance.	Jennifer Cory, Director of Strategy & Operations, Stanford University	Sandy Sward, AVP for Research Administration, Montana State University
Negotiations in Research Administration: The Call is Coming from Inside the House	Concurrent	Basic/Overview	Research Administration can be “negotiation-heavy,” and plenty of time and effort is spent negotiating with external institutions, whether that be for subawards, clinical trials, or prime agreements. However – an oft overlooked piece of RA is negotiating internally – with General Counsel, Compliance, and most importantly – with PIs! In this session, we will cover: 1) Negotiating contracts with external entities, when PIs need to be involved, and how to communicate legalise to scientists; 2) Collaborating with internal departments effectively – compliance, departmental administration, etc.; 3) “Managing Up” - best practices for working with PIs from the department perspective – from pre-award to post-award.	Megan Reed, Sr. Grants & Contracts Administrator, Beckman Research Institute	Ariana Ortega, City of Hope, Grants & Contracts Coordinator; Paola Cespedes De Ergueta, City of Hope, Research Operations,Analyst
Rising to the Challenge: Managing Growing Research Demands	Discussion	Advanced	Research development has emerged as a new service to provide, federal sponsors have recognized the need to engage with emerging research institutions, and institutional belts are tightening as the ‘demographic cliff’ approaches - as a result, small research offices (Sponsored Project, etc.) are struggling to keep up. This discussion will focus on strategies to manage growing demand for research development and administration in the context of PUIs and small office structures. Discussion hosts will share how they’ve leveraged existing resources, used data to track trends, and adjusted processes to accommodate the growing demand. Participants can share their strategies to address the challenges of increased demand on a small office.	Jenna Isakson, Director, Office of Sponsored Projects, Seattle University	Tracy Gatlin, Montana State University

Checklists and Spreadsheets and Tools, Oh My!	Concurrent	Basic/Overview	We often find ourselves in situations where we have very limited time, tools, or options to complete a task. Sometimes, we work in very small offices, or we are new to our roles and not yet familiar with all the processes and requirements of being a research administrator. There are also times when our institutions do not have a system in place to manage the necessary functions. In these cases, we need a tool, procedure, or checklist to help manage the situation. If your institution has a system that manages and tracks these tasks, that's great! Come and share your tools. However, for many of us, such tools do not exist at our institutions, or we don't know who to ask. So, why reinvent the wheel when you can come and see what others are using? Trying to keep track of effort changes? We have a spreadsheet for that. Need to track subawards? We have a spreadsheet for that too. Need to know what to do at closeout? We have a checklist. Looking for a standard template to request RPPR information? We have that as well. Come and see what others are using and share the tools that have made your life easier.	Vanessa Quiroz Hotz, Attain Partners	Katie Gomez, Southern Utah University
Inflating the Balloon: The Fuel to Create Robust Budgets	Concurrent	Intermediate	Tips and best practices for inter-departmental collaboration and Investigator communication from pre-award to post-award to create functional, complete, and robust proposal to award budgets.	Cristi Williams, Lundquist Institute	Brigidann Cooper, Contracts & Grants Manager, University of Washington & Amber Buatte, Utah State University
WANDER-ing How to Build Workforce Capacity in a PUI Through the NSF GRANTED Planning Award	Concurrent	Intermediate	Eastern Washington University's (EWU) Office of Grant and Research Development will present our preliminary findings and/or research activities so far conducted in the NSF GRANTED Planning Award titled, Workforce and Network Development to Engage Research (WANDER) (NSF #2422765). The purpose of WANDER is to develop a model comprised of a cascade of listening activities that build workforce capacity and internal and external networks to better support the research enterprise at EWU. This GRANTED Planning Award may also be a useful model for other institutions, especially primarily undergraduate institutions, as they seek to build capacity in their sponsored programs offices.	Anna Frost, PhD, Senior Grant Writer & Proposal Developer, Eastern Washington University	Joanna Matos, PhD, Eastern Washington University, Special Assistant to the Provost for Research & Grants; Mason Hayes, MBA, Eastern Washington University, Interim Associate Director; Erin Endres, MS, Eastern Washington University, Program Coordinator
NSF GRANTED Discussion	Discussion	Basic/Overview	The NSF Growing Research Access for Nationally Transformative Equity and Diversity (GRANTED) program is a hot topic with PUIs. R1s and R2s are definitely part of these endeavors too. Looking for more information about the program possibilities and impact? Join us in learning more about the program and to hear how institutions are engaging to broaden participation in STEM.	Katie Freeman, Southern Utah University	Anna Frost, PhD, Senior Grant Writer & Proposal Developer, Eastern Washington University

Elevating Research: The Value of Lifting all Institution Types to New Heights	Discussion	TBA	Predominantly Undergraduate Institutions (PUIs) are broadly diverse. Join us in a discussion about challenging the stereotype of PUIs. We'll discuss the many various types of PUIs and their unique abilities to contribute to the research enterprise. We invite R1s and R2s to engage in this discussion to learn how collaborating with PUIs can enhance your own research goals to broaden participation.	Sylvia Bradshaw, Southern Utah University	Andrea Christelle, Dine College
Human Capital/Professional Development Track					
Title	Session type	Session Level	Session Description	Lead Presenter	Co-Presenters
How Do I NCURA...Get Engaged!	Discussion	Basic/Overview	NCURA Volunteers are the lifeblood our community! Come find your next opportunity and ask the subcommittees all of your questions. Whether you're a networking ninja, a workgroup wizard, or a seminar superhero, there's a place for you to shine. Discover teams that align with your skills and interests, and learn how your involvement can spark change and innovation within NCURA. Join us, and let's turn 'I think I can' into 'I know I did'!	Antoinette Sabedra, OSP Manager, University of New Mexico	Shuna McMichael, Occidental College
Successful Strategies for Navigating the Remote Workplace	Discussion	Basic/Overview	Communication is often a significant factor contributing to worker and team conflict. Research has shown that remote workers and teams face an increased risk of communication conflict. This type of conflict can be reduced or increased by how we share information with our peers and managers. In this session, we will review some of the factors that increase dysfunctional communication conflict among virtual workers and teams, how these factors can be mitigated, and the skills needed to reduce the risk of miscommunication.	Lynn Robinson, University of Southern California	Garrett K. Larsen, J.D. Principal Contract Officer, UC Irvine
Handling the Heat: Escalation Strategies for Success	Concurrent	Intermediate	Join this dynamic session where we delve into effective strategies for handling escalations in research administration. Together, we will explore the root causes of common escalations and share practical approaches to mitigate conflicts, enhance communication, and maintain professional integrity. Learn from experienced peers about setting expectations, facilitating stakeholder dialogue, and leveraging institutional policies to navigate complex situations. This discussion group will equip you with the tools to manage escalations more smoothly, ensuring timely resolution and continued progress in your research administration endeavors.	Olive Giovannetti, Team Manager and Grants Officer, University of California San Francisco	Nick Wilson, Clinical Trials Activation Manager, University of California San Francisco

Leveraging AI for Effective Training Content Development in Research Administration	Concurrent	Intermediate	The presentation will explore the transformative role of AI in developing training content for research administrators. By harnessing AI technologies, institutions can create resources that effectively communicate crucial information while avoiding overwhelming details. Attendees will discover innovative approaches to using AI for developing tools such as checklists, matrices, and guides, which simplify complex processes and enhance training experiences. Learn how AI-driven solutions empower research administrators to access concise and comprehensive resources that optimize their performance and streamline administrative workflows.	Jeff Warner, Manager Award Team, UCSF	Kathryn O'Hayre, CSU; Shannon Irey, CSU; Megan Dietrich, Stanford University
When Lives Cross: Balancing Parenthood and Caregiving with Work	Discussion	Basic/Overview	Research Administration is a demanding career field with deadlines and priorities, but what happens when your priorities are conflicted with your home life? This discussion group will discuss how to advance your career without sacrificing your family balance, ways to attend conference and participate in professional organizations without the guilt, as well as maintain your life in a remote environment when work may be directly in your home staring you in the face.	Kimberly Smith, Oregon State University	Ashley Stahle, Associate Director, Office of Sponsored Programs, Colorado State University
Rebuilding, Revitalizing, and Reinvigorating Research Administration Teams	Concurrent	Intermediate	TBA	Nicky Jurgens, Northern Arizona University	Ivan Ochsner, Assistant Director of Post-Award Research Administration, Northern Arizona University
Supporting Dynamic and Neurodiverse Teams to Reach New Heights Together	Concurrent	Basic/Overview	This session expands on the Embracing Neurodiversity in the Workplace 2023 Diversity, Equity Webinar Series. We will discuss strategies to effectively equip participants with knowledge, skills, and resources to support neurodiverse teams through the creation of inclusive environment sthat foster the strengths of all individuals. Participants will learn about federal and state-level accomodations, the importance of neurodiversity in the workplace, and how to implement approaches that support neurotypical and neurodivergent teams. We will provide best practices and resources for participants to advocate for neurodiverse inclusivity. What do people need to do great work?	Savannah Allshouse, Colorado School of Mines	Meladi Manier, University of Idaho, & Cristi Williams, Lundquist Institute

Strategies to Establish Stability in Our Changing DEI Climate	Discussion	Basic/Overview	Join the conversation as we brainstorm current events and hot topics research administrators are facing regarding the changing landscape of diversity, equity and inclusion (DEI) in higher education. Conversation topics may include supporting DEI efforts, incorporating changes from sponsor guidance into submitted proposals and funded projects, and increasing our understanding of diversity within our profession while accepting the challenges present in states with nondiverse populations or anti-DEI legislation.	Savannah Allshouse, Colorado School of Mines	Cristi Williams, Lundquist Institute
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Compliance Track

Title	Session Type	Session Level	Session Description	Lead Presenter	Co-Presenters
Understanding Facilities and Administration Costs	Concurrent	Intermediate	This session provides insight into the purpose and use of facilities and administrative costs charged to sponsored projects. It will give a review of what F&A costs are, budgeted for, and examples in Institutes of Higher Education. Also, this session it will give insight on F&A Proposal preparation and negotiation.	Elizabeth Jinks, Director of Sponsored Programs Services, Washington State University	TBA
Where IP Meets Administration Compliance	Discussion	Basic/Overview	Most proposal administrators are unfamiliar with IP, and thus unfamiliar with potential compliance problems. This presentation will describe the common issues/scenarios confronting compliance officers, the pitfalls, and the resolutions.	Julie Travers, Sponsored Projects Officer, UCSC	TBA
Don't Assume, Ask!	Concurrent	Intermediate	Have you ever read an RFP that provides conflicting instructions? Have you ever had a PI ask you to charge something to a sponsored project account that didn't feel right to you? If you've ever found yourself in situations where it's hard to determine the best path forward, this session is for you! We will discuss common situations in research administration where it might be easy to make assumptions about the best way to proceed, and why it can be essential to ask questions instead.	Megan Dietrich, Assistant Director, Client Advocacy & Education, Office of Research Administration, Stanford University	Kari Vandergust, Contract and Grant Associate, ORA, Stanford University & Carrie Chesbro , Assistant Director, Subawards and Subrecipient Monitoring
Preventing Alien Abduction: Foreign Talent Recruitment Programs and Your Faculty	Concurrent	Basic/Overview	What are Foreign Talent Recruitment Programs (FTRP)? What is a malign FTRP? What should researchers know about these programs? This session will look at FTRPs, the identify them, the issues associated with them, and best practices when encountering FTRPs.	Penny Mathews, University of Colorado Boulder	Betty Rasmussen, University of Colorado Boulder

Elevating Proposals and Protocols Through Synergy	Concurrent	Intermediate	Understanding the symbiotic relationship between a proposal and a protocol is vital to reducing administrative burden. By concurrently addressing grant requirements and compliance standards, you can streamline processes and enhance transparency. This session will discuss strategic approaches and best practices to align grant proposals with compliance protocol requirements to maximize efficiency. This includes review of the Human Subject and Clinical Trial Section of the NIH grant application and federal Single IRB requirements, which must align with related IRB protocol. While strategies will be applicable across animal and biosafety protocols, etc., human subject research will be the primary focus.	Tracy Gatlin, Montana State	Jackie Lucas, City of Hope
Best Practices in Subaward Monitoring	Concurrent	Basic/Overview	This session is intended to provide an overview of what activities are necessary to effectively monitor subaward activities in a timely manner to ensure that results are delivered in alignment with the intended scope of work.	David Scarbeary-Simmons, Kaiser Foundation Research Institute	Jenny Guinasso, University of California
Intro to Internal Controls – the COSO Matrix	Concurrent	Basic/Overview	Are you interested in learning more about internal controls and their importance at your institution? This session will provide an overview of the Committee of Sponsoring Organizations (COSO) framework which outlines the key components to ensuring a strong compliance framework and maintenance of your institution’s internal controls.	David Scarbeary-Simmons, Kaiser Foundation Research Institute	Brigidann Cooper, University of Washington
Navigating the Unpaved Road: Foreign Collaboration and Your Researchers	Discussion	Basic/Overview	Share insights, resources, words of wisdom and words of caution for meeting NSPM-33 and sponsor disclosure requirements.	Betty Rasmussen, University of Colorado Boulder	Jenn Latta, University of California Berkeley

Federal Track

Title	Session Type	Session Level	Session Description	Lead Presenter	Co-Presenters
The Evolving Landscape of US Research Policy: Challenges and Opportunities for Research Administrators	Concurrent	Intermediate	US research policy is undergoing a shift. Funding agencies are prioritizing societal impact, open access policies are increasingly important, and fostering collaboration across disciplines is becoming the norm. Concurrently, universities face increased accountability and the onus on the PI is greater than ever before. This presentation delves into the latest developments and trends and will dissect how these changes are redefining our roles and responsibilities. Importantly, the presentation will explore how research administrators can adapt. By understanding these changes, research administrators can become strategic partners for PIs and research groups, while also fostering innovation within their institutions.	Mahlea Babjak, PhD - Research Operations Manager, University of Colorado Boulder	Rosemary Madnick, Vice President for Research Administration, The Lundquist Institute
How To Stay Out of FAPIIS	Concurrent	Basic/Overview	Will discuss strategies at both the department and central office levels to keep the organization out of adverse actions related to awarded contracts and grants. Provide case studies in mismanagement of reporting that can result in an appearance on FAPIIS. Discuss the importance of good and timely reporting.	Theresa Caban, Principal Contract & Grant Officer, USC	TBA

Change is on the Horizon: How to Get Your Campus Ready for Major NIH Policy Changes Coming in 2025	Concurrent	Intermediate	Get ready, get set, prepare! This session will offer recommendations for institutional readiness, communication, training, and implementation ahead of the major changes announced by NIH. These changes include the Simplified Framework for Peer Review, updated application forms (FORMS-I), Common Forms for Biosketch and Current/Pending (Other Support), and more – all of which go into effect in 2025. Make sure you, your faculty, and your staff know what’s coming so there are no surprises next year!	Jackie Lucas, Director, Office of Sponsored Research, Beckman Institute	Garrett Steed, Pre-Award Manager, University of Colorado Denver Anschutz Medical Campus
Working with Lawrence Livermore National Laboratory – What’s a CRADA (Cooperative Research & Development Agreement)?	Concurrent	Intermediate	The success of the Department of Energy national lab network relies heavily on partnerships with academic institutions. In this session, Jared Lynch, Business Development Executive with Lawrence Livermore National Lab (LLNL) will discuss why the national lab network prioritizes these types of academic partnerships, how the national lab network connects with faculty at academic institutions, and some of the different types of agreements formed with academic institutions. Specifically, an example of a Cooperative Research & Development Agreement (CRADA) will be discussed.	Vincent Borleske, University of Arizona	Jared Lynch, Business Development Executive, Innovation and Partnerships Office, LLNL
NIH Update	Concurrent	Basic/Overview	This virtual session will contain the latest updates from the National Institutes of Health.	Ashley Alexander, PhD, NIH	TBA
NSF Update	Concurrent	Basic/Overview	TBA	Jeremy Leffler, NSF	TBA
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